

REGISTRATION FORM

A Two-Day Leadership Institute for Trustees and CEOs

GOVERNANCE LEADERSHIP INSTITUTE 2010

The Crucial Leadership Role of the Board of Trustees



March 4-6, 2010, Conference Center @ Rio Salado College, Tempe, Arizona

ACCT's Governance Leadership Institute is a unique opportunity for the president and a team of trustees to carve out quality time to work together on important and timely issues.

The Institute will focus on proven practices that strengthen the board/CEO relationship, help trustees accept responsibility for holding one another accountable, and provide tools and techniques to the officers of the board.

WHO SHOULD ATTEND?

A must attend for presidents, trustees and board staff. A team of trustees (three or more) and the president is most effective.

AGENDA

Thursday, March 4

- Noon-1:30 p.m. Registration and Lunch
- 1:30-2:30 p.m. Program Overview
- 2:30-5:30 p.m. Introductions, Opening Exercises & Objectives
- 5:30-6:30 p.m. Break
- 6:40 p.m. Dinner with Group

Friday, March 5

- 7:30-9:15 a.m. Continental Breakfast
- 8:30-9:15 a.m. Key Indicators of an Effective Board
- 9:15-10:30 a.m. Create an Exceptional Board/President Relationship and the Role of the Leadership Team of the Board
- 10:30-Noon Running Effective Meetings, Code of Ethics, Parliamentary Procedures, Technology
- Noon-1:15 p.m. Lunch & Show and Tell
- 1:30-2:45 p.m. Panel Discussion: Providing Leadership During the National Financial Crisis: Effective Strategies and Tools for Addressing Financial Constraints
- 2:45-4 p.m. Public Speaking; Handling the Media in a Crisis; Board Protocols for Handling Media
- 4:15-5:15 p.m. Recap of day's events and activities
- 5:30-7:30 p.m. Reception & T-Shirt Exchange

Saturday, March 6

- 8:30-9:30 a.m. Continental Breakfast
- 9:30-11 a.m. Board Self-Assessment as a Leadership Tool
- 11-Noon Elements of a Leadership Plan
- Noon-1:30 p.m. Lunch and Show & Tell
- 1:30-2:30 p.m. Additional Consultation

Association of Community College Trustees
1233 20th Street, NW Suite 301
Washington, D.C. 20036
866-895-ACCT (2228) Fax: 866-904-ACCT (2228)
www.acct.org

REGISTRATION DEADLINE:

So that proper arrangements can be made, please register by **February 19, 2010.**

MAIL:

Registration form must be accompanied by a check payable to "Association of Community College Trustees" (Not ACCT) or credit card information and mailed to: Association of Community College Trustees, Dept. 6061, Washington, D.C. 20042-6061.

FAX:

Fax registrations to 301-694-5124 (will only be accepted with credit card information/signature)

ONLINE:

www.acct.org (credit card transactions only)

QUESTIONS:

Call: 301-694-5243 or E-mail: acct@experient-inc.com

CANCELLATIONS must be in writing and submitted via fax to 301-694-5124 or e-mailed to acct@experient-inc.com. Refunds less \$100 processing fee will be issued for cancellations received by February 19, 2010.

No refunds will be issued after that date.

ATTENDEE INFORMATION (PLEASE PRINT)

LAST NAME FIRST NAME

NICKNAME FOR BADGE

TITLE

COLLEGE/ORGANIZATION: E-MAIL

MAILING ADDRESS

NO. AND STREET

CITY/STATE/ZIP

ATTENDEE'S E-MAIL

PHONE

FAX (FOR CONFIRMATION) E-MAIL (FOR CONFIRMATION)

REGISTRATION:

(Includes Thursday and Friday receptions, continental breakfast/lunch Friday and Saturday and all meeting materials.)

In-State (AZ only) \$300.00 \$ _____ Member \$600.00 \$ _____ Non-Member \$800.00 \$ _____

GRAND TOTAL \$ _____

PAYMENT: (check one)

Check (enclosed) MasterCard Visa (American Express not accepted)

CREDIT CARD NUMBER

EXPIRATION DATE (MONTH/YEAR)

NAME (AS IT APPEARS ON CARD)

PLEASE PRINT

SIGNATURE I agree to pay the total amount according to the card-issuer agreement