



**New Trustee Academy  
Sunday, February 7, 2010  
Marriott Wardman Park Hotel  
Washington, D.C.**

**DRAFT**

- 10:00 a.m. – 10:15 a.m.      Orientation and Introduction
- 10:15 a.m. – 11:00 a.m.      Boardmanship 101- Focus on the Fundamentals of being an Effective Trustee
- The History of community college governance
  - The Role of the Trustee
  - The Role of the Board
    - Governance
    - Statutory responsibilities
    - Fiduciary responsibility
    - Coordinating responsibility
- 11:00 a.m. – 11:30 a.m.      What New Trustees Need to Know About Advocacy; **Presented by Jee Hang Lee, ACCT Director of Public Policy**
- 11:30 a.m. – 12:15 p.m.      Gaining Acceptance and Becoming an Effective Voice
- The Rookie trustee syndrome
  - Operating Procedures
    - By-Laws
    - The Role of the Chair
    - Committee Structure
    - Policy Governance
- 12:15 p.m. – 1:15 p.m.      Working Lunch – The Board-CEO Relationship: **An Interactive Discussion with Presidents**
- 1:15 p.m. – 2:00 p.m.      What New Trustees Need to Know About
- Accreditation

- Outcomes and Quality
- Dealing with the Media

2:00 p.m. – 2:30 p.m.	Robert’s Rules of Order and Operational Procedures: <b>Presented by</b>
2:30 p.m. – 3:30 p.m.	Understanding the Budget, Financial Management and Capital Projects
3:30 p.m. – 4:30 p.m.	Board Self-Assessment and Presidential Evaluation
4:30 p.m. – 5 p.m.	Wrap Up