



**Governance Leadership Institute
Rio Salado College –
Maricopa Community College District
Tempe, AZ
March 4 – 6, 2010**

DRAFT

Thursday, March 4th, 2010

- Noon – 1:30 p.m.** Registration and Lunch
- 1:30 p.m. – 2:30 p.m.** Program Overview
- 2:30 p.m. – 5:30 p.m.** Introductions, Opening Exercises and Objectives
- List key questions
 - Assess your board's health
 - Identify strengths and weaknesses
 - Leading during turbulent times
- 5:30 p.m. – 6:30 p.m.** Break
- 6:30 p.m.** Dinner with Group (Keynote Speaker)

Friday, March 5th, 2010

- 7:30 a.m. - 8:30 a.m.** Continental Breakfast
- 8:30 a.m. – 9:15 a.m.** Key Indicators of an Effective Board
- The board's changing role – reducing anxiety and sending the right message
 - Understanding Leadership and Group/Team Dynamics
 - Fostering goodwill and commitment
 - Handling conflict and the "self interested trustee"
 - Common purpose and instituting discipline
 - Handling conflicts of interest

9:15 a.m. - 10:30 a.m. Create an Exceptional Board/President Relationship and the Role of the Leadership Team of the Board

- Understanding your fiduciary responsibilities to ensure the college has sound finances
- Job description for the chair
- Job description for committee chairs
- Avoiding finger pointing during difficult times
- Advocating on behalf of the college

10:30 a.m. - Noon

- Running effective meetings
- Code of ethics
- Parliamentary procedures
- Bringing technology into the boardroom

Noon – 1:15 p.m.

Lunch

- Show & tell

1:30 p.m. – 3 p.m.

Panel Discussion: Providing Leadership During the National Financial Crisis: Effective Strategies and Tools for Addressing Financial Constrains

- Effective strategies and tools for addressing financial constraints
 - How to focus on quality, gaining efficiencies and being more cost-effective as a way of surviving and thriving during difficult financial times
 - How to serve more students with less, how to spend less while doing more
 - How to prepare to make difficult budgetary decisions
- Difficult times require the developing of new relationships and understanding with internal constituencies
 - The value of compassion and providing hope to the community
 - Effective communication reinforces trust

3:15 p.m. – 4:30 p.m.

- Public speaking techniques
- Handling the media during a crisis
- Board protocols for handling the media

4:30 p.m. – 5:15 p.m. Recap of day's events and activities

5:30 p.m. – 7:30 p.m.

Reception

- T-Shirt Exchange

Saturday, March 6th, 2010

8:30 a.m. - 9:30 a.m.

Continental Breakfast

9:30 a.m. – 11 a.m.

Board Self-Assessment as a Leadership Tool

- Presidential assessment
- Succession planning

11 a.m. - Noon

Elements of a Leadership Plan

- Successful strategies
- Code of commitment
- Lessons to take back to your college

Noon - 1:30 p.m.

Lunch

- Show & Tell

1:30 p.m. - 2:30 p.m.

Additional Consultation