

DRAFT

Memorandum

Date: September 11, 2009

To: College Faculty and Staff

From: President Carolyn G. Williams

Re: BCC Presidential Grants to Support the BCC Global Initiative
(Deadline: Friday, October 30, 2009)

I am pleased to announce a call for proposals for the Bronx Community College Presidential Grant Program. These grants will be awarded for projects that:

- support the goals of the *BCC Global Initiative* which is designed to ensure that we make good on our promise to “graduate students who are prepared to live within, profit from and contribute to a 21st Century Global environment marked by diversity, change and expanded opportunities for learning and growth”
- will occur between January, 2010 and December, 2011.
- involve one or more of the following:
 - curriculum design and development
 - faculty development
 - co-curricular global theme projects (see *Global Perspectives* brochure for 2009-10 projects)
 - research and scholarship

These grants will not support study abroad initiatives or international exchanges.

How to Apply for BCC Presidential Grants:

Prepare a brief description outlining the proposed activity. The following items **MUST** be included for the proposal to be considered:

1. **PROJECT TITLE, YOUR NAME, DEPARTMENT, PHONE & E-MAIL on the COVER SHEET (Proposals without this information will not be reviewed)**
2. **WHAT** is being proposed and **WHY**
3. **WHO** will participate and how will participants be selected or recruited
4. **WHEN** and **WHERE** will the activity take place
5. Projected **COST** with an itemized budget
6. **HOW** the project will benefit the participants
7. **ANTICIPATED measurable RESULTS/OUTCOMES**
8. **Letters of support** (as indicated by the nature of the proposal)

Grantees will be asked to provide a written report of the outcome of the project. This report will be due in the President’s Office within one month after the project is completed and no later than January, 2011.

Proposal Review

A review committee will review the proposals and make recommendations to me. The membership includes leadership from the Center for Tolerance and Understanding, the Center for Sustainable Energy, the Center for Teaching Excellence and the Office of the President.

Proposals will be evaluated according to the following:

1. Relevance – proposal supports the goals of the BCC global mission.
2. Feasibility – proposed activities are likely to result in desired or specified outcomes.
3. Impact/Scope – Project results or benefits are expected to extend over time and for groups of significant size.
4. Budget – the proposed budget realistically supports the project activities.

Decisions will be made before the end of the Fall semester.

Example of a funded effort from 2008-09:

Introduction to Managing Environmental Conflict Workshop, Prof. Neal Phillip – Chemistry Department

Attend a workshop (March 2009) in Environmental Conflict Resolution (ECR) sponsored by the US Institute for Environmental Conflict Resolution (whose mission is to help find workable solutions to tough environmental conflicts in the US). Results following workshop participation will include: (1) incorporation of ECR into curriculum of Environmental technology Program; (2) incorporate ECR principles in Earth Systems and Environmental Science Curriculum; (3) work with Continuing Education to develop a certificate program in Environmental Conflict Resolution; (4) work with BCC Environmental Health and Safety Officer to adopt ECR principles to manage environmental disputes arising on BCC campus; (5) work with CUNY committees to manage environmental issues for the University; (6) could work with city and state agencies to resolve environmental conflicts.

BCC Presidential Grant Writing Workshop will be held on **Friday, October 9, 2009** from **10:00 am – 12:00 noon** in the Language Hall Faculty Lounge. I would like to encourage you to take advantage of this opportunity to learn more about the evaluation criteria for these grants.

I encourage everyone to apply for a grant and I look forward to the creative and innovative projects and activities that emerge from this invitation for proposals.

Please submit your proposal(s) via campus mail/e-mail/fax to:

Sahana Gupta
Executive Assistant to the President
E-mail: sahana.gupta@bcc.cuny.edu
Tel.: 718-289-5104
Fax: 718-289-6011

Deadline: Friday, October 30, 2009 – 4 pm