

40TH ANNUAL ACCT CONGRESS SAN FRANCISCO



ACHIEVING SUCCESS IN A GLOBAL ECONOMY NAVIGATING THE EDUCATIONAL LANDSCAPE DURING TURBULENT TIMES

Welcome to the 40th Annual ACCT Community College Leadership Congress

Global interdependence has brought the current financial crisis to every corner of the world. Countries are rapidly reshaping their economic and educational infrastructures, while America confronts the worst economic crisis since the Great Depression. The times demand courage, insight and decisive action. We must rise to the challenge to “think globally and act locally.”

America’s unique advantage is our extensive national network of community and technical colleges which are committed to providing access and focusing on meeting the educational and workforce needs of communities. Community and technical colleges have never been more relevant. They have been, and will continue to be, at the forefront of providing solutions to our collective challenges emanating from today’s rapidly transformed global economy.

To meet our economic challenges, policymakers must invest in the educational infrastructure necessary to support educational and workforce development at the local level. Colleges must identify innovative entrepreneurial ventures and partnerships with local, national and international partners. Boards of trustees need to maintain affordability and accessibility, and strengthen accountability.

ABOUT THE AUDIENCE

ACCT’s Leadership Congress is designed to engage community and technical college governing boards, presidents, and other key stakeholders in thought-provoking dialogue, timely exchange of ideas and policies. We invite you to share best practices, successful strategies, program design, and tools, while engaging in an examination of policies and procedures with peers from around the country and abroad.



Contents

- Pre-Congress Academies..... 4
 - Wednesday, October 7 4
- SCHEDULE AT A GLANCE 5
 - Wednesday, October 7 5
- ACCT BUSINESS MEETINGS 8
 - Monday, October 5 8
 - Tuesday, October 6 8
 - Wednesday, October 7 9
 - Thursday, October 8..... 9
 - Friday, October 9 9
 - Saturday, October 10 9
- ALSO MEETING AT ACCT CONGRESS..... 10
 - Thursday, October 8..... 10
 - Friday, October 9 10
- Keynote Speakers..... 11
 - Jamie P. Merisotis 11
 - Dr. Barbara Beno..... 11
 - Judith S. Eaton..... 12
 - Belle S. Wheelan, Ph.D..... 12
 - Dr. Martha J. Kanter..... 13
 - Gene A. Budig..... 13
- Traveling to San Francisco 15
 - Planning Book 15
 - Hotel Information 15
 - Transportation and Travel Information 16
 - Air Travel 16
 - Airport to Hotel Shuttles..... 17
 - Other Transportation Information..... 19
 - City Maps 19
 - Audio Tours 19
 - Special Offers 19
- College Tour Schedule..... 20

City College of San Francisco Ocean Campus	21
Las Positas College	23
Social Responsibility Efforts	24
ACCT and Environmental Efforts.....	24
Publications & Event Materials	24
Event Management.....	25
Environmental Best Practices	25
ACCT’s Number One Priority.....	25
ACCT Community College Leadership Congress Green Practices	26
GREENING PRACTICES: HOUSKEEPING	26
GREENING PRACTICES: FRONT OFFICE	26
GREENING PRACTICES: FOOD & BEVERAGE	27
Forms	28
CONGRESS REGISTRATION	28
HOUSING*	28

Pre-Congress Academies

Wednesday, October 7

1 -5 pm

What Trustees need to know about Presidential Contracts and Conducting the Presidential Evaluation

The presidential contract should incorporate the right balance between protecting the interests of the institution and the president. What do boards need to know about presidential contracts? What is an appropriate level of compensation? How can the board effectively carry out all aspects of the contract, including the presidential evaluation? What does a board need to consider when renewing the president's contract? What are some common mistakes? This academy will answer these and other pressing questions.

1:30 - 4 p.m.

Effective Board Governance: Policy Governance, Traditional Models and Adaptations

Boards and presidents interested in exploring the elements of effective board governance, including Policy Governance™, traditional models and other alternatives, will gain greater insight into governance issues that are unique to community colleges through interaction with governance experts. Focus will be on the what, when, why and how of effective governance, including a review of the board's agenda, board policy manuals, bylaws and operating procedures.

1:30 - 4 p.m.

The Trustee's Role in Fundraising

Working in partnership with the CEO to identify new sources of funding and board participation with the foundation Board. This session will cover what trustees need to know about institutional advancement. Registration includes a copy of "Trustees Role in Fund-raising".

1:30 - 4 p.m.

Policy and Guidelines for Fiscal Health and Management

What trustees needs to know about budget development, fiscal management, audit functions & fiscal health. This session is designed to enable trustees to effectively carry out fiduciary responsibility and oversee fiscal policy responsibilities.

1:30 - 4 p.m.

How to be an effective Board Chair

This is a must attend session for current chairs or trustees preparing to assume the role of chair of the governing board. Learn about the fundamentals to being an effective chair including running an effective meeting, proven techniques that help bring unity to the board, procedures and operations, Sunshine Law requirements, Robert's Rules and Parliamentary Procedures.

SCHEDULE AT A GLANCE



Leadership Academy

Wednesday, October 7

7:30 a.m. – 5:00 p.m.	Congress Registration
1:00 p.m. – 5:00 p.m.	Pre-Congress Session: What Trustees need to know about Presidential Contracts and Conducting the Presidential Evaluation*
1:30 p.m. – 4:00 p.m.	Pre-Congress Session: Effective Board Governance: Policy Governance, Traditional Models and Adaptations*
1:30 p.m. – 4:00 p.m.	Pre-Congress Session: The Trustee's Role in Fundraising*
1:30 p.m. – 4:00 p.m.	Pre-Congress Session: Policy and Guidelines for Fiscal Health and Management*
1:30 p.m. – 4:00 p.m.	Pre-Congress Session: How to be an effective Board Chair*



Pre-Congress Session

Thursday, October 8

7:00 a.m. – 5:00 p.m.	ACCT Registration
8:00 a.m. - 10:00 a.m.	Opening General Session Breakfast **
10:15 a.m. – 11:30 a.m.	Concurrent Sessions
11:45 a.m. – 1:30 p.m.	General Session Luncheon**
1:45 p.m. – 3:00 p.m.	Concurrent Sessions
1:45 p.m. – 3:15 p.m.	ACCT Regional Meetings and Caucus
1:45 p.m. – 3:45 p.m.	MEETING: Community College Lawyers Roundtable
3:30 p.m. – 4:30 p. m.	Concurrent Sessions
4:30 p.m. – 6:00 p.m.	Town Hall Meeting
5:30 p.m. – 7:00 p.m.	Welcome Reception



2008 Welcome Reception



2008 Town Hall Meeting



2008 New York Congress Opening Session Breakfast

Friday, October 9

- 8:00 a.m. – 4:00 p.m. Congress Registration
- 8:00 a.m. – 9:00 a.m. Concurrent Sessions
- 8:30 a.m. – 10:30 a.m. ACCT Senate Meeting
- 9:15 a.m. – 10:15 a.m. Concurrent Sessions
- 10:30 a.m. – 11:30 a.m. Concurrent Sessions
- 12:00 p.m. – 2:00 p.m. General Session Luncheon**
- 2:15 p.m. – 3:15 p.m. Concurrent Sessions
- Roundtable Discussions
- 3:30 p.m. – 4:30 p.m. Concurrent Sessions
- Roundtable Discussions
- 7:00 p.m. – 10:00 p.m. Annual Awards Gala**



Future Leaders



2008 Regional Awards

Saturday, October 10

- 8:30 a.m. - 10:00 a.m. Roundtable Discussions
- 9:00 a.m. - 10:00 a.m. Focus Group Discussion
- 10:15 a.m. - 12:00 p.m. Closing General Session Brunch **

Special Registration Required*
 Tickets Required**

Meeting and Session times are subject to change



Roundtable Discussions

ACCT BUSINESS MEETINGS

Monday, October 5

6:00 p.m. - 8:00 p.m. MEETING: ACCT Executive Committee

Tuesday, October 6

9:30 a.m. - 11:30 a.m. MEETING: ACCT Finance and Audit Committee

10:30 a.m. - 12:00 p.m. MEETING: ACCT Governance and Bylaws Committee

10:30 a.m. - 12:00 p.m. MEETING: ACCT Member Communications and Education Committee

12:15 p.m. - 1:15 p.m. LUNCHEON: ACCT Regional Chairs

1:30 p.m. - 3:00 p.m. MEETING: ACCT Public Policy Committee

1:30 p.m. - 3:30 p.m. MEETING: ACCT Trust Fund Board

3:30 p.m. - 5:00 p.m. MEETING: ACCT Diversity Committee

Wednesday, October 7

8:30 a.m. - 12:30 p.m. MEETING: ACCT Board of Directors

1:30 p.m. - 3:00 p.m. MEETINGS: ACCT Regional Chairs and State Coordinators by Region

1:30 p.m. - 3:00 p.m. MEETING: ACCT Corporate Council

3:15 p.m. - 4:15 p.m. MEETING: ACCT Coordinators Network

4:15 p.m. - 5:45 p.m. MEETING: AACCT/ACCT Joint Commission on Federal Relations

1:45 p.m. - 3:00 p.m. MEETING: ACCT Advisory Committee of Presidents

Thursday, October 8

1:45 p.m. - 3:00 p.m. MEETING: ACCT Advisory Committee of Presidents

1:45 p.m. - 3:45 p.m. MEETING: Community College Lawyers Roundtable

3:15 p.m. - 4:15 p.m. MEETING: ACCT Chair's Advisory Committee

Friday, October 9

3:45 p.m. - 5:00 p.m. MEETING: ACCT Board of Directors

Saturday, October 10

7:00 a.m. - 8:00 a.m. MEETING: AACCT/ACCT Executive Committees

8:00 a.m. - 9:00 a.m. WELCOME SESSION: New ACCT Board Members

9:00 a.m. - 10:00 a.m. BRIEFING: ACCT Regional Nominating Committees

ALSO MEETING AT ACCT CONGRESS

Thursday, October 8

1:45 p.m. - 3:00 p.m. MEETING: Association of Latino Community College Trustees

3:15 p.m. - 6:15 p.m. MEETING: AACC Presidents Academy Executive Committee

Friday, October 9

7:30 a.m. - 10:00 a.m. MEETING: National Council of State Association Chief Executives

9:45a.m. - 10:45 a.m. Professional Board Staff Network Business Meeting

10:30 a.m. - 11:45 a.m. MEETING: African American Trustees

2:15 p.m. - 3:30 p.m. MEETING: Asian, Pacific Islander and Native American Trustees

Keynote Speakers

THURSDAY, OCTOBER 8

8 a.m. – 10 a.m.

OPENING GENERAL SESSION

Jamie P. Merisotis

President and CEO, Lumina Foundation for Education

Jamie P. Merisotis is president and chief executive officer of Lumina Foundation for Education, one of the nation's 45 largest private foundations. Under his leadership, Lumina, employs a strategic, outcomes-based approach in pursuing its mission of expanding college access and success, particularly among low-income, minority and other historically underrepresented populations.

Before joining Lumina in January 2008, Merisotis founded and served for 15 years as president of the Washington, D.C.-based Institute for Higher Education Policy, one of the world's premier education research and policy centers. He previously served as executive director of the National Commission on Responsibilities for Financing Postsecondary Education, a bipartisan commission appointed by the U.S. president and congressional leaders. Merisotis also helped create the Corporation for National and Community Service (AmeriCorps), and has served on numerous national and international boards of directors, including Scholarship America, the European Access Network in London, and Bates College in Maine.

THURSDAY, OCTOBER 8

11:45 a.m. – 1:30 a.m.

GENERAL SESSION LUNCHEON

Dr. Barbara Beno

Chief Executive Officer, Accrediting Commission for Community and Junior Colleges (ACCJC)

Dr. Beno has served as the chief executive officer of the ACCJC since August 2001. She came to the Commission with extensive experience in higher education. Her positions include twelve years as president of Vista Community College in Berkeley, CA; Assistant Chancellor for Educational Policy and Human Resources; Director of Research and Planning; and university faculty member. Dr. Beno received Bachelor of Arts degrees in history and sociology, and Master of Arts and Doctor of Philosophy degrees in sociology from the State University of New York, Stony Brook.

Dr. Beno served as the founding president of the Research and Planning Group, the state-wide community college researchers' association. She is presently on the Executive Committee of the National Postsecondary Education Cooperative, and is the incoming chair of the Council of Regional Accrediting Commissions for 2006-2008.

Dr. Beno has served as a Commissioner for both the Accrediting Commission for Community and Junior Colleges and the Accrediting Commission for Senior Colleges and Universities of WASC. She served three years on the Board of Directors of WASC. Dr. Beno has chaired and served on evaluation teams since 1993.

Judith S. Eaton

President, Council for Higher Education Accreditation

Dr. Judith S. Eaton is president of the Council for Higher Education Accreditation (CHEA), the largest institutional higher education membership organization in the United States. A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities.

Prior to her work at CHEA, Dr. Eaton served as chancellor of the Minnesota State Colleges and Universities, where she was responsible for leadership and coordination of 32 institutions serving more than 162,000 students statewide. Previously, she was president of the Council for Aid to Education, Community College of Philadelphia and the Community College of Southern Nevada, and served as vice president of the American Council on Education. She also has held full- and part-time teaching positions at Columbia University, the University of Michigan and Wayne State University.

A sought-after speaker on higher education issues both in the United States and internationally, Dr. Eaton currently serves on a range of boards and has authored numerous books and articles on higher education and accreditation topics.

Belle S. Wheelan, Ph.D.

President, Commission on Colleges of the Southern Association of Colleges and Schools

Dr. Belle S. Wheelan currently serves as President of the Commission on Colleges of the Southern Association of Colleges and Schools and is the first African American and the first woman to serve in this capacity. Her career spans 35 years and includes the roles of faculty member, chief student services officer, campus provost, college president and Secretary of Education. In several of those roles she was the first African American and/or woman to serve in those capacities.

Dr. Wheelan received her Bachelor's degree from Trinity University in Texas (1972) with a double major in Psychology and Sociology; her Master's from Louisiana State University (1974) in Developmental Educational Psychology; and her Doctorate from the University of Texas at Austin (1984) in Educational Administration with a special concentration in community college leadership.

She has received numerous awards and recognition including four honorary degrees; the Distinguished Graduate Award from Trinity University (2002), and from the College of Education at the University of Texas at Austin (1992); Washingtonian Magazine's 100 Most Powerful Women in Washington, DC (2001); and the AAUW Woman of Distinction Award (2002).

She holds and has held membership in numerous local, state and national organizations including Rotary International; Alpha Kappa Alpha Sorority, Inc.; the American College Testing, Inc., board of directors; American Association of Community Colleges' board of directors; the Lumina Foundation for Education, board of directors; and the President's Round Table of the National Council on Black American Affairs.

FRIDAY, OCTOBER 9
NOON – 2: p.m.
GENERAL SESSION LUNCHEON

Dr. Martha J. Kanter

Under Secretary of Education, U.S. Department of Education

Dr. Martha J. Kanter was nominated by President Barack Obama on April 29, 2009, to be the under secretary of education and was confirmed by the Senate on June 19, 2009. In this position, she reports to Secretary of Education Arne Duncan and oversees policies, programs, and activities related to postsecondary education, vocational and adult education, and federal student aid.

From 2003 to 2009, Dr. Kanter served as chancellor of the Foothill-De Anza Community College District. She is the first community college leader to serve in the under secretary position. Her extensive experience in education includes teaching at Lexington High School, M.A., the Public Schools of Tarrytown, N.Y., and the Searing School in New York City; she established the first program for students with learning disabilities at San Jose City College. Dr. Kanter served as a director, dean and vice chancellor for policy and research, California Community Colleges Chancellor's Office, and San Jose City College, vice president of instruction and student services, and president of De Anza College, Foothill-DeAnza Community College District.

Dr. Kanter has served as a board member in a wide variety of national, state, and local organizations, including the League for Innovation in the Community College, the Community College League of California, the Hispanic Foundation of Silicon Valley, and the California Association of Postsecondary Educators of the Disabled.

Dr. Kanter has been recognized for her work numerous times in California, including being named Woman of the Year by the 24th Assembly District, Excellence in Education award from the National Organization for Women's California Chapter.

Dr. Kanter holds a doctorate from the University of San Francisco, her master's degree in education from Harvard University, and a bachelor's degree in sociology from Brandeis University.

SATURDAY, OCTOBER 10
10:15 a.m. – NOON
CLOSING GENERAL SESSION BRUNCH

Gene A. Budig

Professor and Senior Presidential Adviser, The College Board

Dr. Gene A. Budig serves as College Board professor and senior presidential adviser. Before taking on this role, he served as a scholar in residence at the College Board (2002 to 2005), immediately following two years on the faculty at Princeton University (2000-2002). Budig served for six years as president of the American League for six years (1994-2000) and oversaw the operations of 14 clubs and the construction of \$2.2 billion worth of new ballparks. He was a senior adviser to Major League Baseball, a

\$4.4 million-a-year enterprise, for three years (2000-2003).

Budig is an accomplished author, having written a book on the economics of baseball, *The Inside Pitch, And More*, for the West Virginia University Press in 2004 and *A Game of Uncommon Skill*, a book on leading the modern college and university, published by the American Council on Education Series on Higher Education in 2002. He chairs College Ed, a national program funded by the Gates Foundation, which is designed to increase college attendance by 15 to 18 percent. Budig is a member of the National Commission on Writing in America's Schools and Colleges, and a member of the National Center for Innovative Thought.

Budig has headed Illinois State University, West Virginia University, and the University of Kansas, each of which has enrollments of more than 22,000 students. He was a professor of higher education finance at ISU, WVU, KU, and the University of Nebraska. Over a period of 23 years, Budig was responsible for the educational programs of 520,000 students.

Traveling to San Francisco

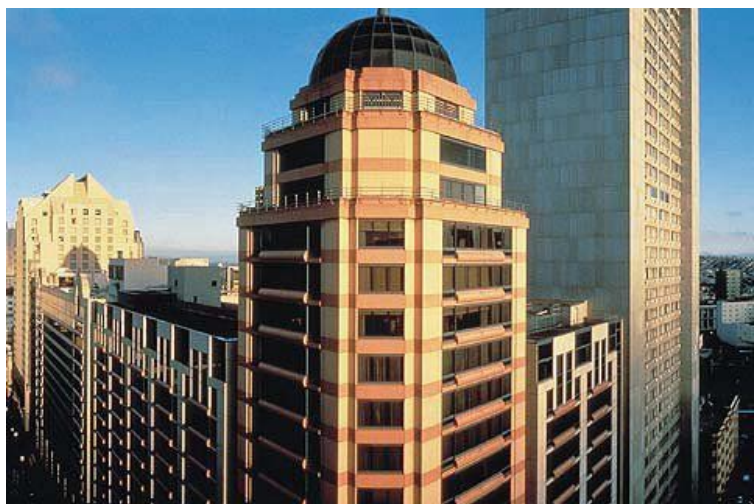
Planning Book

Everything you need to know about San Francisco can be found in the Virtual Visitors' Planning Book online at <http://www.nxtbook.com/nxtbooks/weaver/sfovg208/>.

Hotel Information

The Hilton San Francisco is the official hotel of the 40th Annual ACCT Community College Leadership Congress. Download a brochure with everything you need to know about the hotel at <http://www.acct.org/San%20Francisco%20brochure.pdf>. E-mail ACCT at congress@acct.org if you have any questions about the hotel.

IMPORTANT NOTE ABOUT HOTEL: THE 2009 ACCT CONGRESS WILL TAKE PLACE AT THE HILTON SAN FRANCISCO LOCATED AT 333 O'FARRELL STREET, *NOT*** THE FINANCIAL DISTRICT LOCATION. PLEASE MAKE SURE YOU RESERVE YOUR ROOM AT THE O'FARRELL STREET LOCATION.**



Hilton San Francisco



FREE in-room Internet connections will be available to all 2009 Congress guests who stay at the San Francisco Hilton. Book your room today!

Transportation and Travel Information

Air Travel

For those traveling to San Francisco by air, the city is served by San Francisco International Airport (SFO) and Oakland International Airport.

San Francisco International Airport

Recommended by ACCT, SFO is San Francisco's largest airport, located less than 14 miles from the Hilton San Francisco, the site of the 40th Annual ACCT Community College Leadership Congress. [Click here for driving directions from SFO to the Hilton San Francisco.](#)

Address: P.O. Box 8097
City: San Francisco 94128
Phone: 650-821-5000
Fax:
Email:
Website: <http://www.flysfo.com>

Oakland International Airport East Bay

Oakland International Airport is about 20 miles, or 30 minutes, from the Hilton San Francisco. [Click here for driving directions from Oakland International Airport to the Hilton San Francisco.](#)

Address: 1 Airport Drive
City: Oakland 94621
Phone: 510-563-3300
Fax: 510-636-1063
Email: cjohnson@portoakland.com
Website: <http://www.oaklandairport.com>

Airport to Hotel Shuttles

For airport-to-hotel shuttle service options, go to

<http://www.onlyinsanfrancisco.com/transportation/directory.asp?mbc=airtrains&mbc=airtransp>.

Airport Express San Francisco San Francisco International Airport Area

Top rate San Francisco airport transportation passenger service to and from San Francisco International Airport and Oakland International Airport since 1979. The company's fundamental commitment is to customer satisfaction. Charter vans for one to 11 passengers. Daily 4:30am-10pm. Reservations 24/7. \$15-17 adults, seniors, children, \$10 children 3-10 years old. AE, MC, V.

Address: 910 Harrison Street

City: San Francisco 94107

Phone: 415-775-5121

Fax: 415-543-0222

Email: info@airportexpresssf.com

Website: <http://www.airportexpresssf.com>

American Airporter Shuttle San Francisco International Airport Area

Providing 24-hour, door-to-door airport ground transportation to SFO and SJC in late model vans with uniformed, courteous drivers, group charters as well as "The Best of San Francisco" City Tour for \$29 per person with a limit of four people, by reservation. All vehicles are clean late model shuttle vans and buses. From preferred downtown hotels for SFO and SJC, adults to SFO \$17, SJC \$79, second passenger \$10 for SJC. Child fare to SFO \$8 and SJC \$10.

Address: 120 Willow Street

City: San Francisco 94109-4605

Phone: 415-202-0733

Fax: 415-202-0726

Email: support@americanairporter.com

Website: <http://www.americanairporter.com>

Bay Area Rapid Transit East Bay

BART (Bay Area Rapid Transit) is the fast, convenient way to get to San Francisco from SFO or OAK. BART fares are only \$5.35 from SFO and \$6.55 from OAK (including AirBART shuttle) and it only takes a half hour to get downtown. BART also goes from SFO/OAK to other Bay Area cities with fares from \$1.50-\$8. For more BART information click here. For more BART information [click here](#).

Address: P.O. Box 12688 (LKS-18)
City: Oakland 94604-2688
Phone: 510-465-2278
Fax: 510-464-7175
Email: iyokely@bart.gov
Website: <http://www.bart.gov>

Lorrie's Airport Service San Francisco International Airport Area

Lorrie's provides low fare, reliable, first class shuttle service between San Francisco International Airport and all San Francisco hotels. Visit online for easy bookings. Operates a large new fleet and takes pride in unparalleled passenger care.

Address: 444 "B" San Mateo Avenue
City: San Bruno 94066
Phone: 415-334-9000
Fax: 650-952-4073
Email: julio@sfovan.com
Website: <http://www.sfovan.com>

SuperShuttle San Francisco San Francisco International Airport Area

Reliable, economical door-to-door airport ground transportation utilizing 100 comfortable vans driven by professionally trained, uniformed drivers; providing 24-hour service to San Francisco and the greater Bay Area. All major credit cards accepted.

Address: 30 Adrian Court
City: Burlingame 94010
Phone: 650-246-8942
Fax: 650-259-7773
Email: mrojas@supershuttle.net
Website: <http://www.supershuttle.com>

Other Transportation Information

For other transportation information, go to <http://www.onlyinsanfrancisco.com/transportation/>.

City Maps

Interactive Google Map of San Francisco: http://maps.google.com/maps?q=san+francisco&oe=utf-8&rls=org.mozilla:en-US:official&client=firefox-a&um=1&ie=UTF-8&split=0&gl=us&ei=wpa-SZW2I-K2twfMgLn3Cw&sa=X&oi=geocode_result&resnum=1&ct=title

Downloadable PDF Map of San Francisco:

http://www.baycityguide.com/images/maps_pdf/San_Francisco_Map.pdf

Bay Area Rapid Transit (BART) Subway Map:

http://www.baycityguide.com/images/maps_pdf/BART_Map.pdf

Audio Tours

<http://galileoweb.org/aoht/audio-tours-of-san-francisco/>

The Galileo Academy offers free audio tours of San Francisco. Just download the tours and listen to them as you tour certain areas of the city. Below is a list of available audio tours:

- Hayes Street: The Hidden Gem
- Coffee Lovers' Tour
- Seafood Tour of San Francisco Fisherman's Wharf
- Golden Gate Park Scenery Tour
- Desserts! Desserts! Desserts!
- Family Fun!
- Dainty Fling!
- Live Like a True San Franciscan

Special Offers

<http://www.onlyinsanfrancisco.com/offers/>

College Tour Schedule

More tours to come...check this page soon for updates.

Wednesday, October 7

9:30 a.m. - 2 p.m. City College of San Francisco Ocean Campus

9:30 a.m. - 2 p.m. City College of San Francisco Mission Campus

Note: Although there is no charge for the college tours, advance sign up is required. Space is limited and participants will be accommodated on a first-come, first-served basis.

If you are interested in participating, please [sign up on the ACCT Congress registration form](#).

Tours will depart from the Mason Street entrance of the Hilton San Francisco Hotel.

(See below for college descriptions)

City College of San Francisco Ocean Campus

Wednesday, October 7, 9:30 a.m. - 2 p.m.



The Ocean Campus of City College of San Francisco (CCSF) is located on a 41-acre panoramic site at Phelan and Ocean Avenues in a City frequently rated as the #1 tourist destination in the United States. Nearly 2,000 outstanding professors district-wide teach more than 100,000 credit and noncredit students annually. This first City College campus and nine other neighborhood campuses will be celebrating the College's Diamond Jubilee in 2010. You are invited to start the celebration early. Sign up for a tour of the CCSF Ocean Campus scheduled during the 2009 ACCT Conference in San Francisco!

The Community Health and Wellness Center is the newest building constructed from Facilities Improvement Bonds passed by the citizens of San Francisco. It was designed to consolidate the needs of the physical education programs and those of men's and women's athletic departments. It provides a spacious new home for student activities including team athletics, a dance program, physical education and martial arts. The community and City College students also enjoy the use of a weight room, fitness center, huge gym, and a full-sized swimming pool.

The new face of the Ocean Campus also includes a new Child Development Center and a Student Health Center. Coming soon is a new facility, which will be first of its kind in the State of California providing students in one location the opportunity to work towards and complete the full baccalaureate degree on a community college campus. Additionally, construction is scheduled to begin in 2010 for the Performing Arts Center.

You may also enjoy touring the four-story Louise and Claude Rosenberg, Jr. Library and Learning Resources Center, which has served more than 7 million students since it opened in 1996. It is the largest library on any community college campus in California. This learning facility provides students with interactive language labs, teleconferencing facilities, electronic books, state-of-the-art computer resources and media center.

A delicious lunch prepared by the culinary students supervised by expert instructors in the College's Culinary Arts and Hospitality Studies department will complete this special morning tour of the Ocean Campus! Let's celebrate.

City College of San Francisco Mission Campus

Wednesday, October 7, 9:30 a.m. - 2 p.m.



artist.

City College of San Francisco's (CCSF) Mission Campus has met the community's needs since 1971, today offering more than 300 day, evening, and weekend classes each year. At the crossroads of Bartlett, Valencia, and 22 Streets, the community's highest values of education, dialog, and diversity infuse four floors of modern classrooms, computer labs, an auditorium, multi-purpose rooms available to the community, a child care center, and full support services.

The CCSF Mission Campus tour will showcase the area's unique indigenous influences, including a state-of-the-art library decorated with hand-woven Guatemalan textiles; a stunning Aztec calendar; and a magnificent mural by artist Emanuel Paniagua. The mural illustrates the concept of "two worlds coming together to form more than the sum of its parts--the Latino culture," according to the

Besides cultural appeal, you will witness a journalism program that produces a high-quality print magazine, a multi-media center that houses a working radio station and television studio, and a graphics communication center, where over 65% of the printing for City College takes place.

Everyone taking part in the CCSF Mission Campus tour will take home a little piece of the campus culture in the form of a poster of the Aztec Calendar with explanation of the many symbols, printed in English on one side and Spanish on the other, as well as a poster and written explanation of Paniagua's mural, "El Futuro es Nuestro."

An ethnic cuisine lunch will be provided.

Las Positas College

Wednesday, October 7, 9 a.m. - 4 p.m.



Las Positas College is located on 147 acres in Livermore, in the midst of one of California's fastest-growing regions for business and scientific industry. With its innovative programs, dedicated faculty and staff, facilities modernization plan, increasing student enrollment, and Bay Area locale, Las Positas College (LPC) is uniquely positioned as a premier institution providing access to higher education for a diverse and growing community.

The College began in 1963 as an extension center of its sister-school, Chabot, offering 24 classes and enrolling 810 students at Livermore High School and two other sites. In 1988 it became the 107th college in the California Community College System, going on to hold its first Commencement Ceremony in 1991. Las Positas College currently enrolls more than 9,000 students who are educated and supported by nearly 500 faculty, staff, and administrators committed to excellence and student success.

Tour Itinerary

9:30 a.m. - 10:15 a.m.	Travel from Hilton SF to Las Positas College
10:30 a.m. - 12:15 p.m.	Campus tour
12:15 p.m. - 12:30 p.m.	Travel to Wente Vineyards in Livermore
12:30 p.m. - 2:00 p.m.	Lunch at Wente
2:00 p.m. - 3:00 p.m.	Winery tour and/or wine tasting at Wente Vineyards
3:00 p.m. - 4:00 p.m.	Travel back to San Francisco (conference hotel)

During your tour, you will have an opportunity to see the following:

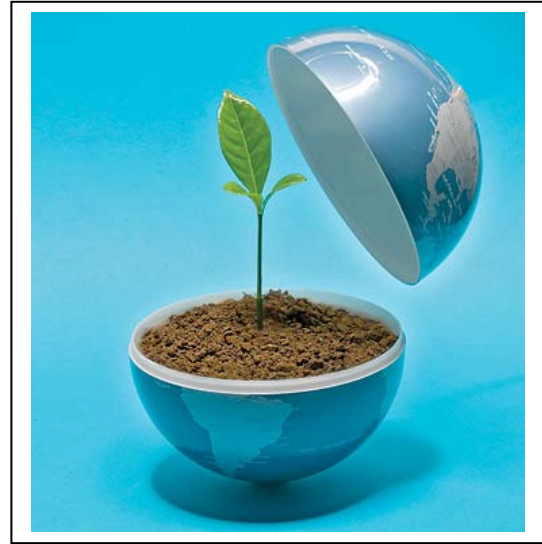
- The newly completed Aquatics Center is comprised of two pools – one for classes, lap swim, and intercollegiate competitions and the other for adaptive physical education and recreation – and is adjacent to our PE Complex and new multi-purpose field.
- The College Center for the Arts, under construction and slated for completion during the Spring of 2010, will include a 500-seat main theater, 175-seat black box theater, and a 1,500-seat outdoor amphitheater. The 55,000 square foot LEED Silver facility will also house classrooms, labs, and workspace for our theater, music, dance, and forensic programs.
- The Child Development Center, which broke ground in April, will provide an essential hands-on learning environment for our Early Childhood Development students, as well as quality childcare for students and staff.
- Our new photovoltaic panels, installed on two parking lots, not only shade vehicles from the often hot Tri-Valley sun, but also generate one megawatt of energy in the process – broadening the College's commitment to sustainable practices.
- Campus Hill Vineyard, the College's 3-acre, state-of-the-art, wine-growing vineyard, which has set the stage for LPC to become the Tri-Valley's pre-eminent viticulture research and teaching facility.

As it did in its inception thirty years ago, Las Positas College continues to foster a sense of community and closeness to students, and – as it declares in its Values Statement – holds firm to the belief that each of makes an astonishing difference. Please join us for a tour of our beautiful campus and a visit to the region's wine country, and discover the many reasons ways in which Las Positas College is making a difference in the Tri-Valley.

Social Responsibility Efforts

ACCT and Environmental Efforts

Last year, ACCT began initiatives to “walk the walk” in our social responsibility and environmental awareness advocacy. You may have noticed many of the changes that are outlined below and wonder why we are doing this. As a national representative of community colleges, many of which are pioneering environmentally-friendly technologies and educational programs, ACCT is committed to being a good steward to the planet, and to evolving with the rest of the world in finding new ways to continue meeting our goals, keeping the highest standards, and doing what is right.



Publications & Event Materials



Since 2008, almost all of ACCT’s published materials have been printed in accordance with Forest Stewardship Council (FSC) standards. This means that ACCT’s materials have as little impact on the environment as possible, with papers produced from well-managed forests, controlled sources and recycled wood or fibers. FSC’s standards are the highest social and environmental requirements in the forestry sector and they have proven to work across continents, forest types, sizes and ownership. The FSC standards setting process is transparent, democratic and inclusive with many opportunities for the interested public to participate. For more information about FSC, go to www.fsc.org.

Event Management

ACCT has made great efforts to make our events as environmentally friendly as possible. As noted above, ACCT Community College Leadership Congress and National Legislative Summit programs are printed in accordance with FSC standards. Registration materials are now packaged in a heavy-duty reusable plastic envelope instead of a bulky three-ring binder printed for one-time use. The majority of event signs are reusable and you will see them again for years to come. Further, we are currently transitioning to reusable signs that can be easily modified for sessions so that we will be able to work with a smaller stock and will be able to use each sign for several sessions during the meeting, and continue to use them year after year.

The 2008 ACCT Community College Leadership Congress in New York featured many new sustainability measures, from offering beverages from urns and pitchers instead of plastic containers to delivering Congress registration materials to participants in reusable duffle bags. For the San Francisco Congress, we streamlined the waste produced by promotional activities by mailing out a post card directing potential Congress participants to the Web site for full information and registration, saving approximately 22 pages of paper per ACCT member.

If you are so inclined, ACCT will gladly accept your name badge at the conclusion of any of our meetings and reuse the plastic sleeve for future events. A measure as small as this will serve the dual purposes of reducing waste and saving costs so that ACCT can reinvest the savings in benefits for our members, keeping costs as low as possible.

Environmental Best Practices

ACCT's Annual Community College Leadership Congress and *Trustee Quarterly* magazine showcase environmentally sustainable programs and practices, empowering trustees and other community college leaders to share with and learn from one another.

ACCT's Number One Priority

You are ACCT's number one priority. While we have cut back on printing event promotional materials, we have done everything we can to maintain convenience and quality. This year, we did not simply eliminate the pre-Congress brochure; instead, we mailed reminder postcards so that those who do not use e-mail or do not have Internet access will not be left out. For any and all interested parties, ACCT is more than happy to print and mail, fax, or e-mail information. We continue to print event programs for the convenience of all attendees, and while most of our publications are available online, we continue to print and mail *Trustee Quarterly*, *Advisor* and *From the Desk of ACCT* for every ACCT member and publication subscriber.

ACCT welcomes your feedback. We are partners in this process. If you have any questions, concerns, ideas or recommendations related to our environmental activities, please do not hesitate to contact us at acctinfo@acct.org or by calling 202.775.4454.

ACCT Community College Leadership Congress Green Practices

Following are requests ACCT has made of the Hilton San Francisco for the 2009 ACCT Community College Leadership Congress. This checklist is used for every event ACCT holds in a hotel or convention center venue. Not only does this ensure a greener event for ACCT's guests, but it also encourages hotels to pursue environmentally sustainable activities for other events, as well.

GREENING PRACTICES: HOUSKEEPING

- Do you offer and implement a linen reuse program for towels and sheets? If not, can we please put in place for our meeting?
- Request that housekeeping does not throw away partially used amenities, rather replenish as needed.
- Turn lights off when not in room and request that housekeeping does not leave lights, TV and/or radio on with turndown service.
- Request that housekeeping utilize reusable laundry bags.
- Does your recycling program include in-room recycling? If so, how are items in the room recycled?



GREENING PRACTICES: FRONT OFFICE

- Provide attendees the option of receiving guest folios electronically.
- Deliver daily newspaper to guestrooms only upon guests' request at check-in.

GREENING PRACTICES: FOOD & BEVERAGE

General

- Use cloth napkins and table clothes instead of paper.
- Serve with china and glassware, if this is not an option, use biodegradable disposables.
- Never use Styrofoam or polystyrene.
- Avoid use of forest-based or petroleum-based products such as plastic eating utensils and paper plates.
- Serve condiments in bulk, i.e., cream, sugar, etc. Artificial sweeteners may be served in individual packets.
- Serve juice by the gallon and cream cheese, preserves, yogurt, chips, etc in bulk.
- Order large water coolers / bubblers in place of bottled water for all breaks. Use reusable glassware and/or recyclable plastic, paper or cornstarch cups.
- Utilize reusable décor such as indigenous potted plants or flowers for centerpieces.
- Have vegetarian menus available.
- Donate excess food to local charitable organizations. Facilities covered by Good Samaritan Act.
- Obtain locally grown seasonal produce (organic when possible).

Coffee Breaks

- Reusable flatware spoons should be used in place of disposable stir sticks with any beverage service.
- Please try to use coffee that is shade grown/fair trade coffee



Plated Meal Service

- For all seated food events, please do not pre-fill glasses with water and/or ice. Place pitchers of iced water and/or iced tea on each table.
- Please only serve food with edible garnish.
- Don't use saucers under coffee cups.

Box Lunches

- Discourage use of box lunches to minimize waste. Rather, serve buffet style or “unbox” when possible and avoid individually wrap items (i.e. whole fruit instead of container of sliced fruit). If “to go” meals are required, provide recyclable containers or recyclable paper bags.

Receptions

- Request bartenders not to offer a cocktail napkin with all beverages. It is appropriate to have them available for guests on a request only basis.
- Eliminate unnecessary use of glass (serve beer in bottles unless glass requested. Utilize kegs if possible and provide reusable glasses to eliminate unnecessary container waste).

Onsite Concessionaires

- Provide condiments in bulk containers instead of individual packets.
- Eliminate the use of all Styrofoam and limit packaging on food items.
- Utilize recyclable containers, to go cups made from cornstarch, paper bags and other paper food wrapping products that are made from recycled materials instead of wax covered papers.

Forms

CONGRESS REGISTRATION

[Register Online](#)

[Download Registration Form](#)

HOUSING*

[Download Housing Registration Form](#)

[Hotel Information](#)*

***Update:** FREE in-room Internet connections will be available to all 2009 Congress guests who stay at the San Francisco Hilton. Book your room today!

To register, go to <http://www.acct.org/events/annualcongress/09/forms.php>.

Register Now and Save!

Registration Form and Payment must reach ACCT by August 26 to take advantage of special discounts.

Association of Community College Trustee Annual Leadership Congress

October 7-10, 2009 San Francisco, California Advance Registration Form

Is this your first ACCT Congress? If so, please check here.

Attendee Information (please print)

Name: (last) (first)

Nickname for Badge: Name of Guest Attending:

Title: Trustee Board Chair College President Chancellor Professional Board Staff (title) other (please list)

College/Organization: State:

Attendees E-mail: E-mail for confirmation:

Phone: Fax for confirmation:

ACCT Member Registration Package:

(Includes Thursday Breakfast, Thursday & Friday Luncheons, Friday Annual Awards Gala, and Saturday Brunch.) Please order tickets for guests below. Choose: (check one)

Received by August 26, \$900 \$ Received After August 26, \$1100 \$

ACCT Member Registration: (meals not included)

Received by August 26, \$525 \$ Received After August 26, \$725 \$

ACCT Pre-Congress Academies \$75 (each)

- Effective Board Governance: Policy Governance, Traditional Models & Adaptations \$
What Trustees need to know about Presidential Contracts & Conducting the Presidential Evaluation \$
The Trustee's Role in Fundraising \$
Policy & Guidelines for Fiscal Health & Management \$
How to be an effective Board Chair \$

If your College Board or Organization does not belong to ACCT, add \$200 \$

(Join by November 1, 2009 and this additional fee will be credited towards membership)

Registration Total \$

Additional Tickets: Do not order tickets if you have already ordered the registration package. You must pay a registration fee to be eligible to purchase individual tickets for you or your guests. Tickets for meal functions are first-come, first-serve and may not be available on site.

Table with 3 columns: Function, No. of tickets, Total. Rows include General Session Breakfast, Luncheon, Awards Gala, and Brunch.

Ticket Total \$

Grand Total \$

College Tours: (No Charge. Please indicate 1st, 2nd and 3rd choice)

- City College of San Francisco - Mission Campus
City College of San Francisco - Ocean Campus
Las Positas College

Payment: (check one)

Check (enclosed) MasterCard Visa (American Express not accepted)

Credit Card Number

Expiration Date: (Month) (Year)

Name as it appears on card (Please print)

Signature:

I agree to pay the total amount according to the card-issuer agreement

ACCT is coordinating hotel reservations. Your hotel reservation will not be processed unless accompanied by your Congress Registration. Please indicate one of the following:

- My housing form is attached
I am a local resident and will not require housing
I am sharing a room

CANCELLATIONS must be in writing and submitted via fax to 330-963-0319 or emailed to acct@experient-inc.com. Refunds (less \$200 processing fee) will be issued for cancellations received by September 16, 2009. No refunds will be issued after that date.

SPECIAL REQUESTS: Check here if you have physical or dietary needs and attach an explanation. ACCT will contact you.

REGISTRATION IS EASY!!!

MAIL: Registration form must be accompanied by check payable to "Association of Community College Trustees" (Not ACCT) or credit card information and mailed to: Association of Community College Trustees, Dept. 6061, Washington, DC 20042-6061

FAX: Fax registrations to 330-963-0319. (Will only be accepted with credit card information/signature)

ON-LINE: www.acct.org (Credit Card Transactions only)

QUESTIONS: Call: 330-425-9330 or Email: acct@experient-inc.com

2009 ACCT Hotel Reservation Procedures: Please read carefully.
Deadline for making hotel reservations is Friday, September 4, 2009.

All hotel reservation requests must be made through ACCT housing and accompanied by your Congress Registration. Reservations are made on a first come, first served basis until September 4th or until rooms are not available. Only fully completed forms accompanied by your Congress Registration will be accepted at the ACCT Registration and Housing.

- * **INTERNET:** Visit the ACCT web site at www.acct.org
- * **FAX:** Fax form to ACCT Registration and Housing (330) 963-0319
- * **PHONE:** Call the ACCT Registration and Housing at (330) 425-9330
- * **MAIL:** Mail to Association of Community College Trustees, Dept. 6061, Washington, DC 20042-6061.

2009 ACCT ROOM RATES/TAXES

Standard Room	Executive Level
\$241.00 Single Occupancy	\$277.00
\$261.00 Double Occupancy	\$297.00

\$20.00 for each additional person. Hotel room rate is subject to applicable state and local taxes, currently 15.58%.

CHANGES/CANCELLATIONS

Reservations may be changed or cancelled through the ACCT Housing and Registration until September 14, 2009. The Hotel will accept changes and cancellations after September 18, 2009.

ACKNOWLEDGEMENTS

ACCT Registration and Housing will send acknowledgement of your reservation within 10 to 14 days of receipt. Please review all information for accuracy. If you do not receive your acknowledgement please contact the ACCT Registration and Housing by phone at (330) 425-9330 or by email at acct@experient-inc.com. You will not receive a confirmation from the hotel.

GUARANTEE/DEPOSITS

All reservation requests require a credit card or 1 night's deposit at time of booking. A valid major credit card will be needed for the deposit. Reservations must be cancelled a minimum of 3 days prior to arrival. Reservations cancelled within 3 days of arrival will be charged 1 night's room and tax.

First Name: _____

Last Name: _____

H Honors Number: _____

College/Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Daytime phone: _____ Fax: _____

E-mail: _____

Sharing Room with: _____

Sharing Room with: _____

Arrival Date: _____ Departure Date: _____

Check in 3:00 p.m. (Check out 12:00 noon)

If you are a person with a disability and require auxiliary aids, services, or other accommodations, check here and describe your needs: _____

Check appropriate boxes

- | | |
|--|-----------------------------------|
| Standard Room | Executive Level |
| <input type="checkbox"/> \$241.00 Single | <input type="checkbox"/> \$277.00 |
| <input type="checkbox"/> \$261.00 Double | <input type="checkbox"/> \$297.00 |

Special Requests:

- 1 Bed 2 Beds

Credit Card Payment: Please check one

- Amex MasterCard Visa Discover

_____/_____
 (Credit Card Number) (Exp. Date)

 (Print name as it appears on card)

 (Signature)