

TOUR OPTIONS & DESCRIPTIONS

WEDNESDAY, OCTOBER 29, 9 A.M. – 1 P.M.

Downtown Renaissance Tour

Guests will go downtown on a comprehensive journey through the old and the new. The history of the city begins downtown, where Dutch traders came into the area in the early 1600s. Evidence of Dutch roots can be found in names like Roosevelt, or the Bowery (Dutch for “farm”), and the colors of the New York City flag, which are the same as the Dutch flag (blue, white and orange).

The tour will start at the World Trade Center’s redevelopment site to highlight how the area has drastically changed since 9/11 and how it is being reborn. From here we go to St. Paul’s Chapel, the oldest church in the city (1766), past City Hall, Wall Street and the New York Stock Exchange. Then it’s on to Battery Park, the oldest park in America. From here we can see New York Harbor, the Statue of Liberty and Ellis Island. We then make a stop at the South Street Seaport, with its many shops and exhibits. For some bargain shopping, one of the best places is Century 21, the city’s largest discount department store and a destination in its own right!

Tour price: \$95 per person

WEDNESDAY, OCTOBER 29, 9 A.M. – 2 P.M.

Historic Welcome Tour

Guests will go to Battery Park to board the ferry to Liberty Island and Ellis Island (one ticket provides admission to both islands). The Statue of Liberty is probably one of America’s most well-known monuments. Miss Liberty was given to the U.S. as a gift from France in 1886, sculpted by August Bartholdi along with the help of Gustave Eiffel (creator of the Eiffel Tower).

At Ellis Island, visitors will be transported through time — by a story chronicling the fate of more than 12 million immigrants who passed through the doors of Ellis Island from 1892 to 1954. Here you may view the film “Island of Hope — Island of Tears” which will characterize the human drama of Ellis Island. Then take an audio tour through the museum- guests will receive individual audio cassette players that provide a fascinating commentary (available in several languages). The commentary will escort guests through the buildings, the story and the history of immigration.

Tour price: \$130 per person; includes admission/ferry ticket to Liberty and Ellis Island for self-guided tour.

FRIDAY, OCTOBER 31, 9 A.M. – 1 P.M.

Lincoln Center & the Upper West Side

Guests will visit New York’s famous Lincoln Center, located on the Upper West Side. Begin with a behind-the-scenes tour of Lincoln Center where our guests learn about this great cultural institution (please note there is no access to the backstage areas during the tour). We will visit the opera house where you can view elaborate costumes worn by famous performers, visit the New York State Theatre, and perhaps see a rehearsal in progress.

After our tour, we will explore the Upper West Side neighborhood, starting at 59th Street on the west side of Central Park, this area is rather chic, with glamorous restaurants and expensive apartment buildings. The stretch of Broadway in the 70s and 80s is loaded with New Yorkers’ favorite food shops like Zabar’s, Citarella and Fairway.

Tour price: \$95 per person

FRIDAY, OCTOBER 31, 9 A.M. – 1 P.M.

Grand Central Station & United Nations Tour

Visit two of New York City’s most well-known landmarks — Grand Central Station and the United Nations. The day starts at Grand Central Terminal, which opened in 1913, and which is a wonderful example of Beaux Arts style. Grand Central has undergone a dramatic revitalization and restoration which has returned it to its former elegance. It holds many interesting aspects including a vaulted ceiling, based on a medieval manuscript of the zodiac; the Grand Staircase, styled after the grand staircase in the Paris Opera; and various statuary on the facades of Mercury, Hercules and Minerva.

Next, we visit the United Nations — a building of great international importance. We will enjoy an informative 45-minute guided tour and learn the duties and functions of its members. Many pieces of art and sculpture are displayed throughout the building, mostly donated by the various member nations.

Tour price: \$105 per person; includes tour guide and deluxe roundtrip motorcoach transfers to/from Marriott Marquis Hotel, a tour of Grand Central and 45-minute guided tour of United Nations.

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TOUR OPTIONS & DESCRIPTIONS (CONTINUED)



RADIO CITY MUSIC HALL

SATURDAY, NOVEMBER 1, 1 P.M. – 5 P.M.

Top of the Rock & Circle Line Cruise

Guests will see New York from high above the city and from the water. We start our tour with a visit to Top of the Rock. Top of the Rock is an experience in history and scenery that culminates with unparalleled views of New York City from the newly renovated Observation Deck on the 70th floor of 30 Rockefeller Plaza, in the heart of midtown Manhattan at Rockefeller Center. An amazing view with an even more amazing history!

Next, we visit the Hudson River for a two-hour cruise around the tip of Manhattan. Departing from the Westside of Manhattan, guests can cruise the New York Harbor enjoying the majestic skyline of lower Manhattan, including the skyscrapers of the Financial District, plus the East River and its photogenic bridges (the Brooklyn Bridge, Manhattan Bridge and Williamsburg Bridge).

Tour price: \$115 per person

SATURDAY, NOVEMBER 1, 1 P.M. – 5 P.M.

NBC Studios & Radio City Music Hall

During the NBC Studios Tour, guests will learn the secrets of television production by going back in time to NBC's launching of the Golden Age of radio. Then, we'll fast-forward through many of the landmark TV programs that established NBC's reputation for innovative and quality programming. From radio to television, these studios carry memories that date back to 1933. The tour will take guests to some of the most famous studios: NBC Nightly News, Late Night with Conan O'Brien and Saturday Night Live, among others. Guests will walk through a working facility on an un-staged tour. Because of fast-breaking news events and changes in the broadcasting schedule, the tour may vary from day to day. (Note: subject to availability and scheduling at NBC)

The next tour stop is Radio City Music Hall — “over 60 years of magic and mystery!” Guests will take the Stage Door Tour, where they will be guided through this famous theatre, venue for some of the world's biggest performers (Tony Bennet, Barbra Streisand, Celine Dion), gala awards shows (such as the Academy Awards), and wonderful stage shows (including River Dance, and the music hall's own Christmas Spectacular starring the world-famous Rockettes). Learn about the history of this grande dame of theatres as well as some of the technical wonders involved in producing the various shows and events. The theatre recently underwent a major renovation is now grander than ever.

Tour price: \$105 per person

SATURDAY, NOVEMBER 1, 4 P.M. – 8:30 P.M.

A Jazzy Night in Garage

Guests will visit downtown to experience the heart of the city with a jazz backbeat. The evening begins with a visit to the World Trade Center's redevelopment site to pay homage to the rich history of the area and vibrant future that is being created there.

Then on to the popular Garage, in Greenwich Village. The restaurant features rich tones of exposed rafters, brick walls, inlaid wood floors and a double story stone fireplace. Multilevel dining allows everyone to have the best seat in the house. Guests will enjoy the great cuisine and casual atmosphere while listening to live jazz.

Tour price: \$205 per person; dinner at The Garage (pre-set dinner and soft drinks), all additional beverages are paid directly by guests.

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ACCT LEADERSHIP CONGRESS 2008 — TOUR REGISTRATION



Name: _____

(Tour tickets will be held under this name)

Address: _____

City, State, Zip: _____

Daytime phone: _____

E-mail: _____

(required for confirmation)

Special Needs: _____

Hotel Name in NYC: _____

To reserve tickets: Please email the completed form with credit card details to dmc@shackmanassociates.com, or fax 212-753-7070. If paying by check, please mail the form along with payment to Shackman Associates, 324 East 56 Street, Suite 2E, New York, NY 10022. You will receive a confirmation via email.

For questions, contact Shackman Associates at 212-753-5900 (refer to ACCT Congress) or e-mail dmc@shackmanassociates.com.

Pre-Registration Deadline: Deadline for pre-registration is Tuesday, September 30, 2008. After September 30, registration will be subject to availability and a \$5 per person, per tour service charge will apply. Additional tour tickets may be purchased onsite based on availability. Only cash is accepted.

Cancellations and Refunds: Individual tour cancellations or changes prior to September 30, 2008 will be subject to a \$3 handling fee per person per change. NO REQUESTS FOR REFUNDS OR EXCHANGES WILL BE HONORED UNLESS RECEIVED BY SHACKMAN ASSOCIATES NEW YORK ON OR BEFORE September 30, 2008. Each tour requires a minimum number of participants. Should the tour be cancelled due to a lack of participation, you will be given the opportunity to register for another tour, or your money will be refunded. Please allow for 2-4 weeks for processing. Charge on statement will be under Shackman Associates. No refunds will be given onsite.

Tour Departures and Inclusions: All tours will pick-up from and return to the Marriott Marquis Hotel on 45th Street, unless otherwise specified. All tours are fully escorted and inclusive of fees and admissions. Meals are only included where noted. Due to recent security requirements, please carry photo ID with you at all times. Tours will depart promptly, please arrive 10 minutes prior to the tour time.

Ticket Pick-Up and Tour Desk Hours: The Tour Desk is located in the New York Marriott Marquis, near ACCT's registration area. Hours of operation are: Wednesday, October 29, 8 a.m. – 12 p.m.; Friday, October 31, 8 a.m. – 12 p.m. Tickets will be held under the name on the Registration Form.

Shackman Associates New York ("SANY") shall not be responsible for lost or damaged articles, accidents, mishaps due to alcohol or drug abuse, or any loss or damage, including injury, illness or death, due to disasters, government regulations or advisories, fire, disruption, delays, modifications or cancellations caused by weather conditions or any mechanical or electrical difficulties; strikes, lockouts, acts or threats of terrorism; civil disorder, acts of God, and other events beyond the control of SANY. SANY will make every effort to conduct the activities as described, but reserves the right to make adjustments to programs without affecting their overall quality. Should situations beyond the control of SANY make changes necessary, SANY will work with ACCT on any such changes whenever possible; however, SANY will be unable to issue full refunds should a tour, event or activity be cancelled due to circumstances beyond the control of SANY.

DATES/TOURS	NUMBER OF TICKETS	TOTAL COST
WEDNESDAY, OCTOBER 29		
DOWNTOWN RENAISSANCE TOUR		
9 A.M. – 1 P.M.	_____ @ \$95	\$ _____
HISTORIC WELCOME TOUR		
9 A.M. – 2 P.M.	_____ @ \$130	\$ _____
FRIDAY, OCTOBER 31		
LINCOLN CENTER & UPPER WEST SIDE TOUR		
9 A.M. – 1 P.M.	_____ @ \$95	\$ _____
GRAND CENTRAL STATION & UNITED NATIONS TOUR		
9 A.M. – 1 P.M.	_____ @ \$105	\$ _____
SATURDAY, NOVEMBER 1		
TOP OF THE ROCK & CIRCLE LINE TOUR		
1 P.M. – 5 P.M.	_____ @ \$115	\$ _____
NBC STUDIOS & RADIO CITY TOUR		
1 P.M. – 5 P.M.	_____ @ \$105	\$ _____
A JAZZY NIGHT AT GARAGE		
4 P.M. – 8:30 P.M.	_____ @ \$205	\$ _____
Ticket Total	_____	\$ _____

PAYMENT INFORMATION:

Cash Check (payable to Shackman Associates New York)

Credit Card: (4% service charge on all credit card charges)

American Express Visa MasterCard

Cardholder Name: _____

Credit Card #: _____

Expiration Date: (Month/Year) _____

I hereby acknowledge that I have read the REGISTRATION INFORMATION AND POLICIES and agree to be bound by the terms stated therein. In consideration of the acceptance of my registration, I hereby release and agree to indemnify SANY, ACCT and their respective agents, servants and employees from and against all actions, causes of action, claims and liabilities of any nature which may arise by reason of my participation in the program and activities for which I have registered, including without limitation, claims for personal injury, death and/or property loss or damage, unless caused by the willful misconduct of SANY, ACCT and their respective agents, servants and employees.

Signature: _____

Date: _____

THE PRE-REGISTRATION DEADLINE IS SEPTEMBER 30, 2008.