Congress A/V Payment Form

This form must be accompanied by check payable to “Association of Community College Trustees” (NOT ACCT) or credit card information and mailed to: Association of Community College Trustees, P.O. Box 426061, Washington, DC 20042-6061

Primary Contact Information

Name: ___________________________ Date: ________________

Last First M.I.

Organization

Name ___________________________ State ___________________________

Phone: ___________________________ Email ___________________________

Proposal Title: ___________________________

Please Choose Your A/V Requirements

*If you indicated that you will need audio and/or visual aids, you must purchase your package prior to the event. We will not be able to accommodate audio/visual needs on site.*

- LCD Projector and Screen (for PowerPoint setup. You must provide your own laptop) - $225
- Internet Connection - $100
- Audio (for video clips or sound) - No additional fee
- All (LCD, Internet, Audio) - $325

*By agreeing to present at the ACCT Leadership Congress, ALL presenters agree to pay the registration fee. We do not offer presenter discounts or single day registrations.*

- CHECK (enclosed)  -  MASTERCARD  -  VISA  -  AMERICAN EXPRESS  -  DISCOVER

Credit Card Number: ___________________________

Name on card: ___________________________

Expiration Date: ________________ Signature: ___________________________

(month/year)

Total enclosed: ___________________________

QUESTIONS:

For general event questions, contact Christina Simons congress@acct.org
For financial questions, contact Shamika Myles payments@acct.org